- 1. Go to the PGICA website at pgica.org.
- 2. On the Home screen, from the menu, click Join>Join Us



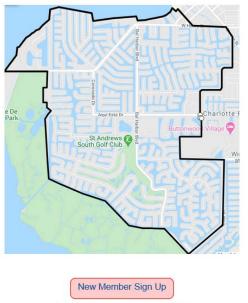
3. Review the information on the "What You Need to Know" webpage, then click the "New Member Sign Up" button.

What You Need To Know

JOINING THE PGICA

Thank you for your interest in joining the Punta Gorda Isles Civic Association (PGICA). Membership in the PGICA is limited to adults who are residents or owners of property in Punta Gorda Isles (PGI)*, as shown on the following map. A listing of strest within PGI can be found <u>here</u>.

- When you join you'll see a total charge of **\$80 per person** This includes a one-time **administrative fee of \$25** for new members only Annual dues for the PGICA are currently **\$55 per member** which will be reflected at your renewal in a year Where two or more **adults reside at a single address, at least two must become members.** Please include all individuals who wish to join the PGICA from the same address when submitting your application for membership.



'an area defined in Article II, Section 1 of the PGICA's Bylaws

4. In Step 1 of the member sign up process, select how you found out about the PGICA, then click the "Next" button.

MEMBER SIGN UP	STEP 1 OF 8 🕐
Select the type of membership that you are signing up for. Note that some membership types may have eligibility requirements which you must meet in order to sign up using that type. Then clicc continue to the next step. You can also press the "Back" button to return to a previous step if you need to update information already entered.	s the "Next" button at the bottom of the page to
Arready a member? Click here to login and renew your membership.	
Membership Type New Member Membership Type New Member Membership in the PGICA is limited to adults who are residents or owners of property in Punta Gorda Isles (PGI), an area defined in Article II, Section 1 of a single address, at least two must become members. This membership type may include one or more family & tertiary members New Expiration Date 4/12/2021 How did you hear about Select Select Select Select New Select N	the Bylaws. Where two or more adults reside at
	Current Total US\$ 80.00
Cancel 🗙 Next 🕨	

- 5. In Step 2 of the member sign up process, review the "Terms of Use and Privacy" and select the response that is appropriate for you. When complete, click the "Next" button.
 - a. Selecting "I Agree" certifies that you have read the Privacy Policy and agree to allow your personal information to be stored and processed in the USA by ClubExpress on behalf of Punta Gorda Isles Civic Association, Inc.; to receive transactional messages (such as payment confirmation notices) sent by ClubExpress on behalf of Punta Gorda Isles Civic Association, Inc.; and to share your personal information with third parties to conduct official association business (such as required for credit card processing).
 - b. Selecting "I Agree (but do not send general emails)" maintains your relationship with Punta Gorda Isles Civic Association, Inc., but prevents the PGICA from sending you general purpose emails related to association participation and business, such as newsletters, event notices, important updates, and other, similar announcements. This includes public service announcements sent on behalf of the City of Punta Gorda. The only emails you will receive from the PGICA will be renewal notices and confirmation emails.
 - c. Selecting "I Do Not Agree" will terminate the process for joining the PGICA.



STEP 2 OF 8 🕐

1	Terms of Use and Privacy
	International privacy regulations require that we obtain your explicit consent for the storage and usage of your personal data as listed below. Please read and respond to each of the statements before proceeding. You will only see this page once. For detailed information, please <u>click here</u> to see our Privacy Policy.
	By clicking 'I Agree' below, you certify that you have read the Privacy Policy and agree to allow your personal information to be stored and processed in the USA by ClubExpress on behalf of Punta Gorda Isles Civic Association, Inc.; to receive transactional messages (such as payment confirmation notices) sent by ClubExpress on behalf of Punta Gorda Isles Civic Association, Inc.; and to share your personal information with third parties to conduct official association business (such as required for credit card processing).
	Punta Gorda Isles Civic Association, Inc. may also send general purpose emails related to association participation and business, such as newsletters, event notices, important updates, and other, similar announcements. Click 'I Agree (but do not send general emails)' to maintain your relationship with Punta Gorda Isles Civic Association, Inc., but prevent these emails from being sent to you.
	I Agree I Agree (but do not send general emails) I Do Not Agree

- 6. In Step 3 of the member sign up process, enter the required information, signified by "● ". When complete, click the "Next" button.
 - a. Member Sign Up
 - Salutation: Use for Dr, Rev, or military rank
 - First Name
 - Middle Initial
 - Last Name
 - Nick Name
 - b. Sponsor
 - b. Spouse Information (Used for Labels, Not for Member Sign Up)
 - First Name
 - Last Name
 - c. PGI Address
 - Country
 - Address 1
 - Address 2
 - City
 - State
 - Zip Code
 - Time Zone
 - Home Phone
 - Mobile Phone Number
 - Fax
 - Email Address
 - Website
 - Newsletter
 - i. Select "I want a printed newsletter" to have the Commentator mailed to you.
 - ii. Select "I will download the newsletter from the website" for an online version of the Commentator.
 - d. Emergency Contact Information
 - Contact Name
 - Relationship
 - Phone Number
 - Email Address

MEMBER SI	GN UP				STEP 3 OF 8	?
The following pages collect address will not be sold or o	the information needed for your membership distributed to anyone. When you have finished	Please complete ear with this page, click	n page as accurately as possibl ne "Next" button.	le. Required fields are marked wi	ith an asterisk. Please note that, in accordance with the Privacy Policy, y	our email
General Inform	nation					
Salutation		Select				
First Name	ă •					
Middle Initial						
Last Name		•				
Nickname						
Sponsor						
Spouse Inform	nation					
First Name	۵					
Last Name						
Country	United States of America Show A	1				
Address 1	•					
Address 2						
City						
State	Florida 💿 🔹					
Zip Code	•					
Timezone	Eastern Time (US & Canada) (UTC-05:	0) Show	• 11			
Home Phone	•					
Mobile Phone Numb						
Fax						
Email Address						
Website						
	OI want a printed newsletter I will download the newsletter from the webs	ite				
Emergency	Contact Information					
Contact Name						
Relationship						
Phone Number						
Email Address						

7. In Step 4 of the member sign up process, answer the three questions, then click "Next"

MEMB	ER SIGN UP STEP 4 OF 8	?
As part of you	ur membership signup, we ask that you provide the following Additional Member Data. This will help us to provide better services to you. Required questions are indicated by an asterisk.	
Do you wa	ant to be listed in the printed PGICA Member Directory?	
⊘ Yes	•	
○No		
Do you wa	ant to be mailed a PGICA Member Directory?	
⊗ Yes	•	
○ No		
Do you ha	ve additional adults living at this address?	
○ Yes	•	
○ No		
If yes, you click on "	u must add at least one Family Member, when two or more adults reside at the same address. On the next page, next to "Family Memb Add"	ers",
	I Back Cancel X Next D	

- 8. In Step 5 of the member sign up process, you:
 - a. must add at least one Family Member, when two or more adults reside at the same address.
 - b. can join yourself or other "Family Members" to a "Club

enabled) to your a	account, and/or to add clubs (if enabled)	
Add Club	Help () This page allows you to add family & tertiary members to your account, and to assign members to clubs. The	
🔂 Add	membership type and previous selections. Links may	
	solections allowed or required. For additional information, move your mouse over the different items on this page.	
		Current Total US\$ 80.00
	Add Club	Add Club Add Club This page allows you to add family & tertlary members to your account, and to assign members to clubs. The features on this page may vary based on your membership type and previous selections. Links may appear or disappear depending on the number of selections allowed or required. For additional information, move your mouse over the different items

9. To add a Family Member, click the "- Add" icon, then complete the required information, signified by "● ". When complete, click the "Save" button.

		STEP 5 OF 8
ed) to your acc		
dd Club		
Add		
5		
	Cu	urrent Total US\$ 80.00

- a. Add Family Member
 - Relationship
 - Salutation: Use for Dr, Rev, or military rank
 - First Name
 - Last Name
 - Nick Name
 - Sponsor
- b. PGI Address

Note: You can copy address and contact info from the primary member by clicking "Click here"

- Country
- Address 1
- Address 2
- City

- State
- Zip Code
- Email Address
- Phone
- Mobile Phone
- c. Emergency Contact Information

Note: You can copy address and contact info from the primary member by clicking "Click here"

- Contact Name
- Relationship
- Phone Number
- Email Address

Specty the same and cented: Information for this additional members, or "Cancer" to return without sames. Reliationship Specty Statution Statution Carter Turner: Centeral • Carter Turner: Eastern Time (US & Canced) Show All Address 2 • Carter Turner: Eastern Time (US & Canced) Show All State: Plonda • Plones Show All Address 7 • Carter Turner: Eastern Time (US & Canced) Show All Plones • Carter Turner: Eastern Time (US & Canced) Show All Plones • Carter Turner: Eastern Time (US & Canced) Show All Plones • Carter Turner: Eastern Time (US & Canced) Show All Erral • Plones • Carter Turner: Eastern Time (US & Canced) Show All Carter Turner: Eastern Time (US & Canced) Show All Carter Turner: Eastern Time (US & Canced) Show All Final • Plone * • Carter Turner: Eastern Time (US & Canced) • Carter Turn	Add Family N	1ember			
Saluation Solution S	Specify the name	and contact in	formation fo	r this addition	al member attached to your account. Click "Save" to save your changes and return to the list of additional members, or "Cance" to return without saving,
First Name General Lost Name General Courty United States of America Address 1 2011 Shreve St Address 2 City Punta Gorda State Fonda City Punta Gorda Pinne Phone Correpany Time	Relationship	< Select >	~		
Lest Name Member 4 • Courty United States of America Show All Address 1 2001 Shreve St Address 2 Cuy Punta Gorda • State Florida • State Florida • Cury Punta Corda • State Time (US & Canada) (* Show All • Email Phone 9416371655 • Mobile Florine Cornapary Tre Cornapary Tre Phone Namber • Phone Phone Namber • Phone Phone	Salutation			5	Select
Courtry United States of America Show All Address 1 2001 Shreve St Address 2 City Punta Gorda State Florida 2p Code 33050 Timezone Eastern Time (US & Canada) (Show All * Email Phone 9416371655 * Mobile Phone Company Tite Emergency Contact Information Click here to copy the emergency contact who from the primary member. Contact Name Relationship Phone Number	First Name	General			
Address 1 2011 Shreve St Address 2 City Punta Gorda State Florida 2p Code 33950 Timezone Eastern Time (US & Canada) Show All • Email Phone 9416371655 • Mobile Phone Company Tate Emergency Contact Information Click here to copy the emergency contact who from the primary member. Contact Name Relationship Phone Number	Last Name	Member 4	•		
Address 2 City Punta Gorda State Florida 2g Code 33950 Timezone Eastern Time (US & Canada) Show All • Email Phone 9416371655 • Mobile Phone Company, Title Encergency Contact Information Click here to copy the emergency contact to from the primary member. Contact Name Relationship Phone Name	Country	United State	es of Amer	ica 🖂 Sho	w All
City Punta Gorda State Florida Zip Code 33950 Timezone Eastern Time (US & Canada) (Show All • Email Phone 9416371655 • Mobile Phone Company Tate Emergency Contact Information Click here to copy the emergency contact who from the privacy member. Contact Name Relationship Phone Number	Address 1	2001 Shreve	St		•
State Forda State	Address 2				
Zip Code 33950 Timezone Eastern Time (US & Canada) (Show All • Email Phone 9416371655 • Mobile Phone Campany Title	City	Punta Gorda		•	
Imezone Eastern Time (US & Canada) (Email Phone 9416371655 • Mobile Phone Company Tate	State	Florida		v .	•
Email Phone 9416371655 Mobile Phone Company Title Emergency Contact Information Click here to copy the emergency contact into from the primary member. Contact Name Relationship Phone Number	Zip Code	33950	•		
Phone 9416371655 Mobile Phone Company Title Emergency Contact Information Click here to copy the emergency contact info from the primary member. Contact Name Relationship Phone Number	Timezone	Eastern Tim	e (US & C	anada) (🔄	Show All •
Mobile Phone Company Tite Tite Chick here to copy the emergency contact linformation Click here to copy the emergency contact linfo from the primary member. Contact Name Relationship Phone Number	Email				
Company Title Emergency Contact Information Click here to copy the emergency contact info from the primary member. Contact Name Relationship Phone Number	Phone	9416371655	•		
Title Emergency Contact Information Click here to copy the emergency contact into from the primary member. Contact Name Relationship Phone Number	Mobile Phone				
Emergency Contact Information Click here to copy the emergency contact into from the primary member. Contact Name Relationship Phone Number	Company				
Click here to copy the emergency contact into from the primary member. Contact Name Relationship Phone Number	Title				
Click here to copy the emergency contact into from the primary member. Contact Name Relationship Phone Number	Emergen	CV Cont	tact l	oforma	ation
Contact Name Relationship Phone Number					
Phone Number		v me emergenoj	у согласа пл	o aoia me pa	mary menuer.
Phone Number					
	Email Address				



10. To join members to a club, click the Add Club icon, then select a club and click "Save". Repeat to join additional members to a club or a member to additional clubs.

		dd clubs (if enabled)	t, and/or to a	N/	abled) to	ers (if en	is page allows you to add family & tertiary memb
		Help This page allows you to add I to your account, and to assig			Add Ch	80.00	General Member 3 (Primary Member)
	ry based on your us selections. Links may	features on this page may vai membership type and previo appear or disappear depend		Ndd	C A		Family Members
		selections allowed or require information, move your mous on this page.	Remove	Add Club	Edt	80.00	General Member 4
Current Total US\$ 160.0							

11. Click the "Next" button when you have completed adding members and joining clubs



12. In Step 7 of the member sign up process, click the "Next" to get to the next step.

MEMBER SIGN UP	STEP 7 OF 8 ⑦
This screen allows you to purchase additional items and membership options. Some items may allow you to change the quantity or dollar amount. Click the "Nex previously entered.	d" button to continue to the next step or the "Back" button to change information
Additional Charge Item Quantity Price (US\$) Total Price (US\$)	
Total Additional Charges US\$ 0.00	
	Current Total:US\$ 160.00
Back Cancel X Next >	

13. Step 8 in the renewal process summarizes the charges for joining household members in the Association and Clubs. If changes need to be made, use the "Back" button to return to the screen where you need to make a change. Clicking the "Cancel" button will cancel all steps in the renewal process and you will have to start over. When you are satisfied that the information is correct, click "Submit Application Button".

MEMBER SIGN UP	s		STEP 8 OF 8 (?)
Thank you for your interest in Punta Gord coordinator to review your application, or	Isies Civic Association, Inc. Please review the information below, and the ou will be notified whether it has been accepted or declined. You can also	click the "Submit Application" button to submit your membership click "Back" to modify information previously entered, or "Cancel"	application. You will either be contacted by a membership to cancel your membership application.
Personal Information			
Member Name General Membe	3		
Address 2001 Shreve St Punta Gorda, FL	33950 (USA)		
Telephone 9416371655			
Email Address fbeasby@gmail.	m		
Membership Summa	i y		
Membership Summa	'y		
Membership Type New Member	'y		
Membership Type New Member Expiration Date 4/11/2021	-		
Membership Type New Member Expiration Date 4/11/2021	na e kora e kora e kora e kora.		
Membership Type New Member Expiration Date 4/11/2021	STALESTALESTALESTA	Oty Price (US\$)	
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges	STALESTALESTALESTA		Ext. Price (US\$
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges	STALESTALESTALESTA	Qty Price (US\$)	Ext. Price (US\$ 80.00
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges Item Membership (New Member)	STALESTALESTALESTA	Oty Price (US\$) 1 80.00	Ext. Price (US\$ 80.00 N/4
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges Item Membership (New Member) General Member 3	STALESTALESTALESTA	Oty Price (US\$) 1 80.00 1 N/A	Ext. Price (US\$ 80.00 N// 0.00
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges Item Membership (New Member) General Member 3 Club - Seafarers	STALESTALESTALESTA	Oty Price (US\$) 1 80.00 1 N/A 1 0.00	Ext. Price (US\$ 80.00 N/4 0.00 80.00
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges Item Membership (New Member) General Member 3 Club - Seafarers General Member 4	STALESTALESTALESTA	Oty Price (US\$) 1 80.00 1 N/A 1 0.00 1 80.00	Ext. Price (US\$ 80.00 N/A 0.00 80.00 0.00 Total Charge US\$ 160.00
Membership Type New Member Expiration Date 4/11/2021 Detail of Charges Item Membership (New Member) General Member 3 Club - Seafarers General Member 4	STALESTALESTALESTA	Oty Price (US\$) 1 80.00 1 N/A 1 0.00 1 80.00 1 0.00	Ext. Price (US\$ 80.00 N/A 0.00 80.00 0.00